



**ERSKINE**  
THEOLOGICAL SEMINARY

*For Christ and His Church*

## Institutional Scholarship Policy Erskine Theological Seminary

Effective 05/26/08; rev. 05.27.09; rev. 3.1.10; rev. 2.1.11; rev. 6.21.2011; rev. 2.3.12

All students requesting “Institutional Scholarships” must meet the following requirements in order to be eligible for consideration for institutional aid from Erskine Theological Seminary. These requirements are effective immediately (Summer 2008 term). In the future, the deadline to submit requests for institutional scholarships or grants for an upcoming academic year is **April 15**.

### Presbyterian Scholarships:

- A letter of “good standing” from your local church session or a letter from your presbytery stating you are a member in good standing, or a member of the presbytery in good standing, along with **the date you became a member of your local church**. This letter must be typed on church/presbytery letterhead, and signed by the clerk of the session or presbytery. A letter of good standing is required each academic year by **April 15** in order to be considered for institutional aid in the following academic year. (Applicable to all ARP, PCA, PCUSA, EPC, NAPARC, RUF, Campus Outreach, and OPC students).
- Next, you must fill out an “Institutional Scholarship Application” located on the Seminary’s web site (Under the “**Admissions**” tab - Financial Aid), or in the Financial Aid Office (located in Student Services).
- Students must be in a degree-seeking program
- Students must be a member of their local church for one (1) year or longer
- Students must register for courses by the official registration deadline each semester or term
- Students must maintain “satisfactory academic progress,” as defined by their degree requirements
- Students receiving Institutional Scholarships must pay any fee charges incurred
- If an Institutional Scholarship is accepted by the student, he or she must mail a thank-you letter(s) to the donor(s) by **December 15**. If you are a new student entering the seminary for the winter term or spring semester, your deadline date to submit thank-you letter(s) to the donor is **February 15**.

A copy of your thank-you letter(s) must be sent to the Office for **Seminary Development (Mrs. Jane Greene, Interim Director)** by the deadline dates stated above; otherwise, you forfeit your aid and all institutional scholarships shall be removed from your account.

**Need-Based Grant/Scholarship:**

- If you are interested in applying for a “Need-based Grant” (new for 2008-2009), one must complete the “Free Application for Student Aid (FAFSA)” found at [www.fafsa.gov](http://www.fafsa.gov)
- Students must be in a degree-seeking program
- Students must register for courses by the official registration deadline each semester or term
- Students must maintain “satisfactory academic progress,” as defined by their degree program requirements

**Army Active-Duty Chaplaincy Scholarship:**

- For approved Army Active-Duty Chaplains **ONLY**. (Other military branches are not included (Reservist, Air-Force, Navy, National Guard, etc.))
- If you are interested in applying for the “Army Active-Duty Chaplaincy Scholarship”...
- You must fill out an “Institutional Scholarship Application” located on the Seminary’s web site (Under the “**Admissions**” tab - Financial Aid), or in the Financial Aid Office (located in Student Services).
- You must submit a copy of your “Orders for your current assignment” with your application

**PLEASE BE ADVISED:**

- **Institutional Scholarships can not be combined with other forms of Institutional Aid** (i.e., an ARP, PCA, PCUSA, EPC, NAPARC, RUF, OPC or a Campus Outreach scholarship cannot be combined with a Need-based Grant, or Tuition Remission for employees and their spouse or children).
- **Full-time enrollment is no longer a requirement to become eligible to receive “denominational” or “need-based” scholarships or grants.**
- **Students who withdraw from a class or from the Seminary prior to the end of the semester will forfeit their scholarship or grant funds per hour or per semester.**