



Institutional Scholarship Policy  
**Erskine Theological Seminary**  
Effective 05/26/08; rev. 05/27/09; rev. 3/1/10

All students requesting “Institutional Scholarships” must meet the following requirements in order to be eligible for consideration for institutional aid from Erskine Theological Seminary. These requirements are effective immediately (Summer 2008 term). In the future, the deadline for submission of requests for institutional scholarships or grants for an upcoming academic year will be **April 15**.

**Presbyterian Scholarships:**

- A letter of “good standing” from your local church session or a letter from your presbytery stating you are a member in good standing, or a member of the presbytery in good standing, **and the length of your membership with your local church**. This letter must be typed on church/presbytery letterhead, and signed by the clerk of the session or presbytery. A letter of good standing is required each academic year by **April 15** in order to be considered for institutional aid in the following academic year. (Applicable to all ARP, PCA, PCUSA, EPC, NAPARC, and OPC students).
- Fill out an “Institutional Scholarship Application” located on the Seminary web site (Financial Aid), or in the Financial Aid Office (Student Services).
- Students must be in a degree-seeking program
- **Students must be a member of their local church for one (1) year or longer**
- Students must register for courses by the official registration deadline each term.
- Students must maintain “satisfactory academic progress,” as defined by their degree requirements
- If an Institutional Scholarship is accepted by the student, he or she must mail a thank-you letter(s) to the donor(s) by **December 15**. If you are a new student entering the seminary for the winter term or spring semester, your deadline date to submit thank-you letter(s) to the donor is **February 15**.

A copy of your thank-you letter(s) must be sent to the Office for **Seminary Development (Dr. Michael D. Bush)** by the deadline dates stated above; otherwise, you forfeit your aid and all institutional scholarships shall be removed from your account.

**Need-Based Grant/Scholarship:**

- If you are interested in receiving a “Need-based Grant” (new for 2008-2009), one must complete the “Free Application for Student Aid (FAFSA)” found at [www.fafsa.gov](http://www.fafsa.gov).
- Students must be in a degree-seeking program.
- Students must register for courses by the official registration deadline each term.
- Students must maintain “satisfactory academic progress,” as defined by their degree program requirements.

**PLEASE BE ADVISED:**

- **Institutional Scholarships can not be combined with other forms of Institutional Aid. For example, an ARP, PCA, PCUSA, or RUF can not be combined with a Need-based Grant or Tuition Remission for employees or their spouse and/or children).**
- **Full-time enrollment is no longer a requirement to become eligible to receive “denominational” or “need-based” scholarships or grants.**
- **Students who withdraw from a class or from the Seminary prior to the end of the semester will forfeit their scholarship or grant funds per hour or per semester.**