



CAMPUS HOUSING REGULATIONS (page 1 of 2)

1. **Property:** Students are liable and are held financially responsible for any damage to the walls, furniture, or any part of their room as well as for any damage to areas used by all students, such as halls, lobbies, etc. Students are responsible for their own property and must ensure that it does not interfere with the property of others.
2. **Cleanliness:** Students will keep dorm rooms, kitchenettes, bathrooms, hallways, and lobbies clean at all times.
3. **Fireplace:** Students may not use the fireplace, as the fire marshal has declared the use of the fireplace a direct violation of the fire code.
4. **Alcohol/Drugs:** Erskine Seminary prohibits the possession of alcoholic beverages and illegal drugs in the housing facilities. Students are to use substances in accordance with state law outside of the housing facilities.
5. **Firearms/Other Dangerous Weapons:** Erskine Seminary prohibits the possession or use of any and all kinds of firearms and other dangerous weapons on the premises.
6. **Fireworks:** Erskine Seminary prohibits the possession or use of fireworks of any kind on the premises.
7. **Pets:** Pets are not allowed on Erskine Seminary premises.
8. **Violence:** Violence is not permitted in the housing facilities. Any demonstration must be of a non-violent nature.
9. **Noise:** Students must refrain from creating excessive noise or disturbances and will adhere to the designated quiet time between 11:00 P.M. and 7:00 A.M.
10. **Room Visitation:** No members of the opposite sex are permitted in the room overnight or during the designated quiet time.
11. **Room Solicitation:** Door-to-door solicitation in the housing facilities is prohibited for off-campus organizations. All salesmen must seek approval from the executive vice president for permission to advertise in the housing facilities.
12. **Room Access:** Students who are assigned keys to a room for an entire academic term may access the room only on the specific days reserved. Students violating this trust will be required to surrender their keys. Remaining reservations will be cancelled, and the student will not be allowed to make future reservations.
13. **Check-in/Check-out:** Check-in time is 1:00 P.M. Check-out time is 11:00 A.M. Students who fail to vacate their rooms or return keys to the secretary in the Administrative Office by check-out time will be invoiced for an additional day and incur a key replacement charge of \$10.00 per key. Students should remove *all* property from their rooms upon check-out. Erskine Seminary is not responsible for any items left on the premises.
14. **Cancellation Notice:** Students are required to give a 24-hour cancellation notice to the secretary in the Administrative Office at 864.379.6571 or 877.811.8117.

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15. **Parking:** Parking for McQuiston Divinity Hall is provided in the lot on Depot Street across from McCain Library. Limited parking is also available on both sides of Main Street in front of Bowie Divinity Hall and McQuiston Divinity Hall for no more than 48 hours. Parking for the Edwards Guest House and the Plaxco Guest House is located behind each house.
16. **Housing Officer:** The resident director, appointed at the beginning of each academic year, is the appropriate channel for communications from dormitory residents to the administration or vice-versa.
17. **Emergency Procedures:** In case of an emergency, or upon being locked out, students should contact the resident director. If he or she is not available, students should contact the Erskine Facilities Department at 864.379.8810. Students with medical conditions may wish to leave emergency contact numbers or special instructions with the resident director.

CAMPUS HOUSING PAYMENT AGREEMENT

The semi-private dormitory room fee for students who reside on campus must be paid in full at the beginning of each term. Approved and/or pending financial aid scholarships or grants will be calculated into the payment amount owed by the student for the semester and will be reflected on the *Statement* from the Erskine College Business Office. No refunds will be issued after the semester begins.

Students who wish to utilize campus housing on a regular basis may elect to prepay in full either weekly, monthly, or by term while reserving housing for an entire semester. Approved and/or pending financial aid scholarships or grants will be calculated into the payment amount owed by the student for the semester and will be reflected on the *Statement* from the Erskine College Business Office. No refunds will be issued after the semester begins, although students may reserve housing for an alternate night if a cancellation is necessary. Exceptions may be made if a course is cancelled, if the student drops a course, or if a professor cancels a class.

I have read and understand the *Campus Housing Regulations* and the *Campus Housing Payment Agreement* and agree to comply with all regulations and payment requirements as stated. I understand that any violation of the *Campus Housing Regulations* or the *Campus Housing Payment Agreement* will be reported to the executive vice president for appropriate disciplinary action.

Signature

Date